

Ref: APC/Anti-Ragg /2016-17 /SOP

### STANDING OPERATING PROCEDURES FOR ANTI-RAGGING COMMITTEE THE A.Y. 2016-2017

1. Anti-ragging orientation programs to be held for both parents & students to create awareness regarding the laws & actions taken.
2. Display of notice boards regarding anti ragging rules and important phone numbers at various places in the campus including hostels.
3. Forming anti-ragging committee including representatives from parents, students, staff & management.
4. Maintenance of different time slots for 1<sup>st</sup> year students for lunch, food courts & transportation to reduce the instances of ragging.
5. Allotting Anti-Ragging Squad duties to the faculty at various places in campus for one month when the First-year students joined.
6. Necessary action to be taken in case of any complaint raised.
7. Proper Enquiry of the complaint is done & the issue is forwarded to the Grievance Committee.
8. We make sure that every student fills an affidavit with regard to Anti-Ragging as per the norms prescribed by Government of India.

*K. Govindha Rao*  
Convener

*[Signature]*  
Principal

*[Signature]*  
PRINCIPAL  
Aditya Pharmacy College  
SURAMPALEM-533 437

PRINCIPAL  
Aditya Pharmacy College  
SURAMPALEM-533 437